



**APPLICATION FOR THE POST OF
CHIEF CONSTABLE
HUMBERSIDE POLICE**

NAME OF APPLICANT:

Completed forms to be returned to:

Rachel Cook
Chief Executive
Office of the Police and Crime Commissioner for Humberside
The Lawns
Harland Way
Cottingham
East Riding of Yorkshire
HU16 5SN

rachel.cook@humberside.pnn.police.uk

by midnight on 12 June 2023

FOR OFFICE USE ONLY
Application No:
Date Received:

Private & Confidential

INSTRUCTIONS FOR COMPLETION

Before completing this application form candidates are advised to read the instructions for completion (below).

- a. The form should be completed in black ink or type-face (Arial 12 font). No attempt should be made to redesign the form.
- b. Answers must be restricted to the space provided on the form and/or the number of words indicated. Additional pages are not permitted.
- c. Applicants are required to complete all sections of the form.
- d. It is imperative that you are open and honest with your answers. Evidence needs to be specific and focused on **your personal involvement/experience** and actions. The evidence you present must be from within the **last three years**. The success of your application will be determined by the extent to which your evidence relates to the competency area, how thoroughly you respond to the questions asked and how appropriate your examples are in relation to the issues facing Humberside Police.
- e. At the end of each section in **Part Three**, you are required to provide a verifier who can vouch for the accuracy of the information you have provided. As part of the assessment this person may be contacted to verify the information provided.
- f. It is your responsibility to ensure the application form and Equal Opportunities Monitoring form are completed and are returned to the address specified above.
- g. Upon returning your completed forms please ensure you provide a covering letter (no more than two sides of A4) which clearly sets out your motivation for the role and what you would want to achieve as Chief Constable of Humberside Police.
- h. It is your responsibility to ensure all paperwork is returned by midnight on 12 June 2023. Late applications will not be accepted.
- i. The successful applicant will be appointed subject to conduct, medical and security vetting checks.
- j. Should you require any support or reasonable adjustments in meeting these requirements please contact Rachel Cook, Chief Executive of Humberside OPCC on rachel.cook@humberside.pnn.police.uk

PART ONE

Last Name:

Forename(s):

.....

Home Address:

Work Address:

.....
.....
.....
.....

Preferred telephone number:

Preferred email address:

.....

Please provide details of any special arrangements you would require on the day of your assessment (e.g. building access):

.....

This post requires all candidates to meet eligibility criteria as per the Police Reform and Social Responsibility Act 2011, Section 38 of and Section 8 to the 2011 Act, paragraph 2(1A) (a) and Police Regulations 2003 (SI 2003/527) Regulation 11 (Annex B), (1A) - https://assets.college.police.uk/s3fs-public/cop-chief-officer-guidance-2020_0.pdf See pages 7 /8 for more information.

Please state how you meet these requirements?

Humberson's Police and Crime Commissioner is committed to equality and diversity and welcomes applications from all suitably qualified candidates

PART TWO

i) Details of current and previous two posts

Current Role Title:	Current Employer:
Start Date:	

Brief description of role and responsibilities, including key achievements:	

Previous Role Title:	Employer:
Start Date:	Finish Date:
Brief description of role and responsibilities, including key achievements:	

Previous Role Title:	Employer:
Start Date:	Finish Date:
Brief description of role and responsibilities, including key achievements:	

ii) Details of relevant training attended

Please list any educational qualifications you consider are relevant to the role for which you are applying.

Colleges, university attended or correspondence courses taken	From	To	Qualifications and grade attained

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Please list any training courses attended that you consider are relevant to the role for which you are applying.

Course Title	From	To	Summary of course contents

Please provide details of any Equality, Diversity and Human Rights training you have received.

Course Title	From	To	Summary of course contents

PART THREE

Please provide clear evidence from your experience of how you meet each of the competencies from the College of Policing Competency and Values Framework for Policing. Copy of which can be found via this link [Competency and Values - College of Policing](#)

i) We are emotionally aware (Maximum = 500 words)

Large empty rectangular area for content.

Date of example provided:

Verifier:

Contact Number:

Official Use – Assessor Notes

Rating

ii) We take ownership Maximum = 500 words)

Date of example provided:

Verifier:

Contact Number:

Official Use – Assessor Notes

Rating

iii) We are collaborative (Maximum = 500 words)

Date of example provided:

Verifier:

Contact Number:

Official Use – Assessor Notes

Rating

iv) We deliver, support and inspire (Maximum = 500 words)

Date of example provided:

Verifier:

Contact Number:

Official Use – Assessor Notes

Rating

v) We analyse critically (Maximum = 500 words)

Date of example provided:

Verifier:

Contact Number:

Official Use – Assessor Notes

Rating

vi) We are innovative and open minded (Maximum = 500 words)

Date of example provided:

Verifier:

Contact Number:

Official Use – Assessor Notes

Rating

PART FOUR

Please provide details below of any outstanding criminal or disciplinary investigations or proceedings being carried out in relation to your conduct and of any previous disciplinary offences that have not been expunged.

Do you currently have any job or business interest which you intend to continue should you be successful in this application?

Please indicate yes or no:

If yes please state the nature of this job or business and the extent of your involvement (e.g. actively involved, non-executive director). Include hours spent on it.

Number of days sickness absence in the 12 months since 1 March 2016.

Please give details of any relationship to the Police and Crime Commissioner, staff of the Office of the Police and Crime Commissioner or officers of Humberside Police or any member of the Selection Panel. (Answer 'none' if no relationship exists).

Please give names and addresses of two referees not related to you who have agreed to support your application.

Name:	Name:
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Address:	Address:
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Occupation:	Occupation:
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Contact Number:	Contact Number:
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DECLARATION

I apply for the appointment of Chief Constable in accordance with the terms of the selection process and I declare that, to the best of my knowledge and belief, all the statements contained in this form are correct. I understand that canvassing of the Police and Crime Commissioner, staff of the Office of the Police and Crime Commissioner or officers of Humberside Police directly or indirectly will disqualify me from appointment.

Signature:

Date:

.....

Application for Employment

Privacy Statement

The Office of the Police and Crime Commissioner for Humberside will use your personal information to administer your application for employment. This privacy statement explains what personal data we collect from you and how we use it.

Personal Data We Collect

We collect the following personal data relating to your employment application:

- Contact Details (Name, Address, Email Address, Telephone &/or Mobile Number)
- Employment history
- Qualifications
- Equality of Opportunity (Ethnicity, Disability Details) under Special Categories

How We Use Personal Data

Your personal data will be used to process your employment application.

How Long We Will Hold Personal Data

Successful candidate's data will be held under the company's Retention Policy, details of which will be made available upon the offer of employment. Unsuccessful candidates' data will be held securely for a period of 6 months from the date of shortlisting, whereupon it will be confidentially destroyed.

Reasons We Share Personal Data

We may share your personal data with:

- A Human Resources (HR) consultant to aid our selection process.
- Humberside Police and the Disclosure and Barring service for DBS and vetting checks, where required for the post

We will not normally share personal data with anyone else, but may do so where:

- There is an issue that puts the safety of our staff at risk
- We need to liaise with other agencies or third parties – we will seek consent as necessary before doing this
- We need to complete security vetting, which may include the transfer of sensitive personal data to a sub-processor by Humberside Police.

We will also share personal data with law enforcement and government bodies where we are legally required to do so, including for:

- The prevention or detection of crime and/or fraud
- The apprehension or prosecution of offenders
In connection with legal proceedings
- Where the disclosure is required to satisfy our legal obligations

How We Protect Your Personal Data

We use secure systems to store and transfer electronic data and have password access controls in place. If paper copies are utilised, information is held in secure locked cabinets with controlled access.

Consent

I have read and consent to my personal data – including any special category personal data I provide - being held and utilised for the purposes stated.

Signed: Date: